

## Bournemouth International Centre

Exeter Road, Bournemouth, BH2 5BH  
(01202) 456400



### Event Vehicle Access

ONLY complete for events in the Windsor Hall, Solent Hall & Tregonwell Hall

Access to the Undercroft Parking Area, the Tregonwell Service Road and the Cliff Path is controlled from the BIC Security Office. In order for vehicles to enter these areas the following information is required prior to the commencement of your event:

EVENT:					DATE(S) OF EVENT:			
	Company Name	Vehicle Type (e.g. Lorry, Coach, Car)	Vehicle Registration	Name of the Driver	Day and Date of Arrival	Approx time of arrival	Contact telephone number	
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**DO NOT** complete for exhibitor access. This will be controlled on the day by the BIC.

**All vehicles arriving at the venue may be refused admission without prior notification.**

Please return this form to the BIC Security Office **ASAP**. (e-mail: [bic.security2@bhlive.co.uk](mailto:bic.security2@bhlive.co.uk) / Tel: (01202) 456434)  
This information must be received one week prior to the commencement of your event.